



## Member of the Board of Trustees Job Description

### Mission

Guiding, Empowering, Engaging, and Inspiring Youth in the Oregon School District.

### Expectations and Responsibilities

- Attends at least nine board meetings per year.
- Makes serious commitment to participate actively in committee work.
- Volunteers for and willingly accepts assignments and completes them thoroughly and on time.
- Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports.
- Gets to know other committee members and builds a collegial working relationship that contributes to consensus.
- Is an active participant in the committee's annual evaluation and planning efforts.
- Participates in fundraising for the organization (*nonprofit only*).
- Consistently acts in good faith and in a manner which reflects the best interests of OYC and the communities it serves.
- Ensuring OYC's commitment to a diverse board and staff that reflects the communities OYC serves.

### Qualifications

- Possess an understanding and appreciation of, or a willingness to learn, the history and mission of OYC.
- Demonstrate high ethical standards and integrity in his or her personal and public conduct.
- Possess experience in and knowledge of (or willingness and ability to obtain knowledge of) youth programming and advocacy sufficient to enable the individual to be an effective board member, including the ability to comprehend and ask relevant questions regarding materials routinely provided to the board on OYC operations and plans.
- Possess experience in mission, business, professional, or volunteer positions that will enable him or her to provide useful insights into various matters addressed by the board.
- Have current or recent prior service on other nonprofit or for-profit boards; service in a management position of an organization of comparable size or with other characteristics similar to OYC; other comparable experience; or the willingness and ability to quickly learn and apply principles and practices of corporate governance as required to be an effective board member.

### Board terms/participation

OYC's Board Members will serve a one-year term to be eligible for re-appointment. Board meetings will be held monthly on the third Thursday of the month and committee meetings will be held in coordination with full board meetings.

Service on OYC's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties.